UMSL Faculty Absence Request Form

Department/Area/Division: Date(s) for which absence is requested Course(s) that are involved Reason for request: Illness Medical and Family Leave (with pay) Medical and Family Leave (without pay) Training Jury Duty Military Obligation Professional conference Service to unit, campus, or professional organization Administrative Leave Religious Observance Personal Explanation for request: Mechanism(s) for accommodating the class absence: Signature Approvals Chair/Coordinator Date Dean Date Dean Date Cony to the Office of the Vice Chancellor for Academic Affairs.	Name:		
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□ Service to unit, campus, or professional organization □ Administrative Leave □ Religious Observance □ Personal Explanation for request: Mechanism(s) for accommodating the class absence: Signature Approvals Chair/Coordinator Date	☐ Military Obligation		
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