

DOCTORAL FORM SUBMISSION TIMELINE

The Graduate School must approve all forms relating to your doctoral degree. All doctoral students complete the same forms, albeit on different timelines. DBA/DNP/EdD cohort students are on a 3 year completion timeline & PhD students have an 8 year completion timeline. We've developed this graphic to assist students in the submission of forms in a timely manner.

DBA/DNP/EdD

YEAR ONE

D1, PART A

Assigns the comp/threshold exam committee.

&

D4

Assigns the dissertation committee

YEAR TWO

D1, PART B

Reports the committee results of comp/threshold exam

&

D3

Lists all required coursework for the degree

D5

YEAR THREE

- MUST BE SUBMITTED FOR APPROVAL PRIOR TO GRADUATING SEMESTER**
 - If graduating in Fall, proposal must be approved no later than end of summer, etc. to allow time to conduct adequate research
- Dissertation proposal, TurnItIn Report & IRB approval, if required

GRADUATING SEMESTER

[YEAR THREE AND BEYOND]

APPLY TO GRADUATE BY POSTED DEADLINE

- MyView-> Navigate to Self Service -> Degree Progress -> Graduation
- Failure to do this, means that your name will not be in the booklet

D6, D9 & NEARLY FINAL DISSERTATION

- Packet must be submitted to the Grad School 3 weeks prior to defense
 - D6 - Committee verifies that dissertation is defensible
 - D9 - Oral Defense Announcement
 - Dissertation - in nearly complete form

AFTER THE DEFENSE

D7

- Committee's report of the dissertation defense

UPLOAD FINAL VERSION OF DISSERTATION

- Two different upload sites - ProQuest & IRL@UMSL

FINAL WRAP UP ITEMS

- All courses have letter grades
- Advisor has signed off on final version of dissertation in IRL@UMSL

PHD

YEAR ONE

D1, PART A

Assigns the comp/threshold exam committee.

YEAR TWO

D1, PART B

Reports the committee results of comp/threshold exam

D3

Lists all required coursework for the degree

&

D4

Assigns the dissertation committee

YEAR THREE

D5

YEAR FOUR

- MUST BE SUBMITTED FOR APPROVAL PRIOR TO GRADUATING SEMESTER**
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GRADUATING SEMESTER

[YEAR FOUR AND BEYOND]

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GradSchool@UMSL.edu | 314.516.5900

Doctoral Forms | <http://umsl.edu/go/DocForms>

PLEASE NOTE THAT THIS IS A GENERAL SUGGESTED TIMELINE. ALL ITEMS ARE REQUIRED BY THE POSTED DEADLINES. CONTACT YOUR GRADUATE PROGRAM DIRECTOR WITH QUESTIONS.